



Narragansett Bay Commission

STORMWATER

Connection Permit Application Checklist

An application is complete and will be reviewed by the Narragansett Bay Commission only if the following items are submitted:

Step by Step Application Process

- 1. Complete the application form (pages 1 through 4) in its entirety and with the appropriate signatures. **Please Note:** The Applicant information listed in item 1, should name the person responsible for the Sewer Connection Permit, **either the property owner or drain laver.**

The following information including plans and reports should be submitted electronically
- 2. **Stormwater Management Report:** that evaluates all onsite stormwater management measures to reduce or eliminate stormwater flow to the NBC combined system. Include supporting engineering documentation of method(s) and calculations used for estimating the flows of pre-construction/post construction stormwater of the site as well as all green infrastructure opportunities used. Include with this Report an Operations/Maintenance plan with the responsible parties' contact information
- 3. **Stormwater Design Plan:** showing stormwater drainage systems, LID use and any alternative options available to discharge stormwater into natural waterways as well as any systems to be used on site to reduce or eliminate stormwater flow to the NBC combined system. Indicate the size/capacity of the equipment and the piping/plumbing connection arrangements.
- 4. **Location Plan:** that includes plat & lot number(s), utilities (identify all utilities on/around the property), building locations, street address and proposed location of the storm water connection(s) to the street with a North arrow.
- 5. **Building Layout Plans:** These plans should include plumbing plans showing any measures taken to separate sewer and stormwater and incorporate water reuse.
- 6. **Permit Application Fee:** Submit the stormwater connection application fee payable by check or money order to the **Narragansett Bay Commission**. This fee is applicable to all applications for a new stormwater connection, either connecting directly or indirectly to NBC facilities. The fee is payable at the time of application.

STORMWATER CONNECTION \$779 PER BUILDING CONNECTION

**No Stormwater Connection Permit application will be processed without the appropriate fee. Any questions regarding this application, please contact Ms. Tina Moretti at
Narragansett Bay Commission Permitting Section at:
(401) 461-8848 extension 353.**

Applications can be mailed to Narragansett Bay Commission, Permit Section, One Service Road, Providence, RI 02905.



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1. **Permittee:** (This person may be the Engineering/Consulting Firm)

Name: _____

Company Name (if applicable): _____

Address: _____

City/Town: _____ State: _____ Zip: _____

Telephone #: (Bus.) _____ (Cell) _____

E-mail Address: _____

2. **Property Owner:** (if other than Permittee)

Name: _____

Company Name (if applicable): _____

Address: _____

City/Town: _____ State: _____ Zip: _____

Telephone #: (Bus.) _____ (Cell) _____

E-mail Address: _____

3. **Property Description:** (Provide a sketch or map)

Property Address*: _____

City/Town: _____ Plat No.(s): _____ Lot No.(s): _____

If a street address has not been assigned, the Applicant will be required to submit the street address prior to discharging from the connection.

Does this property have an existing sewer connection? YES NO

4. **Type of Commercial Use:**

- Office Building
- Retail
- Hotel/Motel
- Factory (w/cafeteria)
- Laundry (w/dry cleaning)
- Jewelry/Metals Mfg.
- Printing/Photo
- Food Processing

- Restaurant
- Residential greater than 6 units
- Health/Medical Care
- Factory (w/o cafeteria)
- Laundry (w/o dry cleaning)
- Machine Shop
- Brewery
- School
- Other

Describe business operation(s): _____



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5. **Stormwater Sources:**

Pre-Construction: Will there be site remediation/dewatering during the construction of this project that will be discharged to the public sewer system?

YES NO

If YES:

What is the time period of discharge? _____

What is the location of discharge to the public sewer system? _____

Indicate the estimated daily total quantity of flow (GPD):* _____

Post-Construction: What is the source of stormwater on the premises? (please check the appropriate boxes)

Shed Flow Areaway Drains Down Spouts Other Sources (describe)

Other Sources: _____

6. **Stormwater Discharge Method:**

Please indicate the method(s) to be used to discharge stormwater from the project site.

___ Recharge ___ Discharged to River ___ Public Sewer
___ Storm Drain ___ Catch Basin ___ Wetlands ___ Other

If Other, please describe: _____

7. **Stormwater Generation:**

Please indicate the total quantity of flow in gallons for the 2-year storm:

Pre-Construction	Post-Construction
2 yr. _____	2 yr. _____

Please document and attach calculations for the method used for estimating stormwater flow.



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8. **Stormwater Mitigation Measures:**

Please indicate the types of Low Impact Development (LID) technology that will be installed at the project site.

- | | |
|--|--|
| <input type="checkbox"/> Dry Wells | <input type="checkbox"/> Permeable Paving |
| <input type="checkbox"/> Green Roofs | <input type="checkbox"/> Bioretention Areas |
| <input type="checkbox"/> Catch Basins | <input type="checkbox"/> Underground Storage Devices |
| <input type="checkbox"/> Reuse | <input type="checkbox"/> Infiltration Systems |
| <input type="checkbox"/> Sand Filters | <input type="checkbox"/> Stormwater Basins |
| <input type="checkbox"/> Filter Strips | <input type="checkbox"/> Oil & Grit Separator |
| <input type="checkbox"/> Swales | <input type="checkbox"/> Landscape Areas |
| <input type="checkbox"/> Separated Storm Drain | <input type="checkbox"/> Rainwater Harvesting |

Other: _____

9. **Stormwater Management Plan:***

Has a Stormwater Management Plan (as defined in the RI Stormwater Design & Installation Standards Manual amended March 2015) for this project been submitted to RIDEM?

YES NO

If YES, has it been approved?

YES NO

10. **Stormwater Operations & Maintenance Plan:***

Has a Stormwater Operations & Maintenance Plan (as defined in the RI Stormwater Design & Installation Standards Manual amended March 2015) for this project been submitted to RIDEM?

YES NO

If YES, has it been approved?

YES NO

*** Please include copies of all approved plans and reports with this application.
(If the plans are available electronically, please email to Tina.Moretti@narrabay.com)**



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11. Construction:

What are the approximate starting and finishing dates of construction?

Starting Date: _____

Finishing Date: _____

If there will be a new connection to a public sewer system for stormwater discharge, provide information about the Drain Layer.

Name: _____ License Number: _____

Company: _____

Address: _____ City/Town: _____ State: _____ Zip: _____

Telephone: (Bus.) _____ Email: _____

Will the proposed stormwater connection(s) require an extension to the public combined sewer system?

YES NO

If YES, this application must be signed below by an authorized representative of the City or Town confirming that the proposed stormwater extension will conform to the City or Town RIDEM approved Facility Plan.

Signature of Authorized City or Town Agent

Date

If this Stormwater Connection Permit Application is approved, the undersigned applicant agrees to accept and abide by all provisions of the Narragansett Bay Commission's Rules and Regulations for the Use of Wastewater Facilities within the Narragansett Bay Commission, as amended, and shall in every respect conform to the terms of this application. Any changes to the information of this Stormwater Connection Permit Application must be reported to the Narragansett Bay Commission.

Signature of Property Owner

Date

Signature of Drain Layer

Date