



Narragansett Bay Commission
RESIDENTIAL
Sewer Connection Permit Application

INTERNAL USE ONLY	
Permit # _____	
Account # _____	
<input type="checkbox"/> Direct	<input type="checkbox"/> Indirect

DIRECTIONS

1. A SEWER CONNECTION PERMIT is required in the following situations: **(a)** for each new building sewer connection, **(b)** for any change >20% in the quantity of flow entering the sewer system, and/or **(c)** for any change in the quality of flow entering the sewer system. In addition, a Permit is required whenever alterations are performed on/near structures. See Below for full list of available NBC Applications. All NBC Rules and Regulations are located on our website: <http://www.narrabay.com/about-us/rules-regulations>. Permitting information is provided within 835-RICR-20-00-1 *Use of Wastewater Facilities*.
2. Each building will require its own separate building sewer to the public sewerage system. Where authorized, a building sewer may service multiple buildings in situations of associations, i.e. condominiums with shared appurtenances. In this case, a Non-Residential Application will be required.
3. Complete all applicable SECTIONS associated with the proposed project. To minimize delays in the permitting review process, **all applications must contain initial payment, marked up site plan, all signatures, and proof of water meter size upon NBC's receipt**. Answer N/A for any questions not applicable to the project.
4. Send electronic data submittals and questions to: permits@narrabay.com
 Further information: <http://www.narrabay.com/customer-service/permitting/>
 Mailed submittals to:
 Narragansett Bay Commission
Permits Section
 One Service Road Providence, RI 02905
5. **PAYMENTS: The Sewer Connection Permit Fee is non-refundable and due upon receipt of a completed application.** A preliminary review of the application will be performed. Notification will be sent to the representative on record for any missing information in addition to providing details of any additional charges or expenses due to continue to process the application and issue the Permit. **No PERMIT will be issued PRIOR to receipt of ALL payments.** See PAYMENT FORM AND FEE CALCULATION SECTIONS for more details regarding payments.

A pre-application meeting with NBC can be scheduled to review your application prior to submission. Please contact Permits Staff at (401) 461-8848 or email permits@narrabay.com to schedule a meeting.

ALL AVAILABLE NBC APPLICATIONS

RESIDENTIAL Sewer Connection: Residential structures up to and including six (6) dwelling units.

NON-RESIDENTIAL Sewer Connection: Includes INDUSTRIAL, COMMERCIAL and SUBDIVISIONS

Sewer Alterations: Any construction activity that alters or poses a structural impact to NBC facilities is required to submit documentation detailing activity. NO FEE

Sewer Disconnection: Any condition in which a building sewer will be abandoned and capped. NO FEE

Temporary Connection: Any connection to the sanitary or combined sewerage system that is not permanent and will be physically disconnected from the system at the end of a certain time frame.



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APPLICATION SECTIONS (Complete ALL)

SECTION I - GENERAL INFORMATION

Provide general information as it pertains to the existing property.

SECTION II - STORMWATER

ALL applications will need to provide information detailing how stormwater is managed from the property. Storm water can quickly overwhelm the transport system and the wastewater treatment facilities. To reduce/prevent problems associated with stormwater input, NBC has established specific Rules & Regulations for managing stormwater flow. Section 1.4.4 of the NBC Use of the Wastewater Facilities Rules and Regulations state that *“No person(s) shall make direct or indirect connections or shed stormwater from roof down spouts, foundation drains, areaway drains, or other sources of stormwater which in turn are connected to any public sewer unless the NBC determines that a combined sewer is the only reasonable means available for disposal, such connection receives NBC approval, and NBC issues a sewer connection permit.”*

SECTION III - RESIDENTIAL

Includes any single-family residence and any residential complex up to a maximum of six (6) units.

SECTION IV – SIGNATURES

The completed application **MUST** have all signatures before submission.

SECTION V – PAYMENT FORM

This form **MUST** be submitted at the time of application. Your application will be considered Incomplete without this form and the Sewer Connection Fee.

SECTION VI – FEE CALCULATION FORM

This provides details on how the fees and expenses are calculated. The Sewer Connection Permit Fee is non-refundable and due upon receipt of the application. Any additional charges will be invoiced to the contact on record.

IS THIS PROJECT DEEMED AN EMERGENCY FOR HEALTH AND SAFETY REASONS?

If checked, provide details of the health and safety issues: _____



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SECTION I: GENERAL INFORMATION

1. PROPERTY OWNER / PERMITTEE

Name: _____

Company Name (if applicable): _____

Address: _____

City/Town: _____ State: _____ Zip: _____

Telephone #: (Bus.) _____ (Cell) _____

E- mail Address: _____

2. ADDITIONAL NOTIFICATION RECIPIENT / APPLICANT: (Engineer/Consultant/Contractor)

Name: _____

Company Name (if applicable): _____

Address: _____

City/Town: _____ State: _____ Zip: _____

Telephone #: (Bus.) _____ (Cell) _____

E- mail Address: _____

3. EXISTING PROPERTY INFORMATION

Property Address: _____ Property NOT assigned an address yet

City/Town: _____ State: _____ Zip: _____

Plat: _____ Lot: _____

* Email permits@narrabay.com with the above information to request clarification on whether this property is deemed Direct or Indirect.

4. REASON(S) FOR SEWER CONNECTION APPLICATION

- | | |
|--|--|
| New Construction | Renovation/Addition-Increasing flow >20% |
| Existing House with no existing sewer connection | Failed existing sewer system or connection |
| Change of use/quality of flow | Stormwater/Groundwater Management |

Describe the proposed project below:



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SECTION I: GENERAL INFORMATION (continued)

Local Water Supply Boards:		
Cumberland Water Dept.	98 Nate Whipple Highway, Cumberland RI 02864	Phone: (401) 729-5000
East Providence Water Dept.	60 Commercial Way, East Providence, RI 02914	Phone: (401) 435-7500
Johnston Water Department	1385 Hartford Ave., Johnston, RI 02929	Phone: (401) 555-8819
Lincoln Water Commission	P.O. Box 27, Lincoln, RI 02865	Phone: (401) 334-6735
Pawtucket Water Supply Board	85 Branch St, Pawtucket, RI 02860	Phone: (401) 729-5000
Providence Water Supply Board	125 Dupont Dr, Providence, RI 02907	Phone: (401) 521-6300
Smithfield Water Supply Board	64 Farnum Pike, Smithfield, RI 02917	Phone: (401) 233-1034

9. Provide a general description of the **EXISTING** property and the pervious/impervious areas:

_____ # of Buildings Vacant Land Vacant Building

Total Area: _____ (CHECK ONE: acres OR square feet)

Greenspace/Pervious: _____ % + Hardscape/Impervious _____ % = (Total = 100%)

10. Describe **EXISTING** conditions and land uses on the property: _____

11. What is the approximate start and finish dates of construction? _____ Start _____ Finish

12. DRAIN LAYER

Name: _____ License #: _____

Company Name (if applicable): _____

Address: _____

City/Town _____ State: _____ Zip: _____

Telephone # (Bus.): _____ (Cell): _____

E- mail Address: _____

13. DRAIN LAYER BOND COMPANY

Company: _____

Address: _____

City/Town: _____ State: _____ Zip: _____

Business Telephone #: _____ Amount of Bond: \$ _____



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SECTION III: RESIDENTIAL

1. **Provide details:** Each building will require its own separate building sewer connection to connect to the public sewerage system. Where authorized, the building sewer may service multiple buildings in situations of associations, i.e. condominiums with shared appurtenances.

	EXISTING	PROPOSED
Number of Buildings		
Number of dwelling units		
Number of bedrooms		
Number of building connections to the public sewer system		
Number of water consumptive device/fixtures (ex: washers)		

2. Provide PROPOSED Potable Water Utility information:

GROUNDWATER WELL

OTHER (Provide details): _____

MUNICIPALITY (Provide name of water supply agency-see list page 5): _____

_____ Water Meter Size *

_____ Number of Water Meters

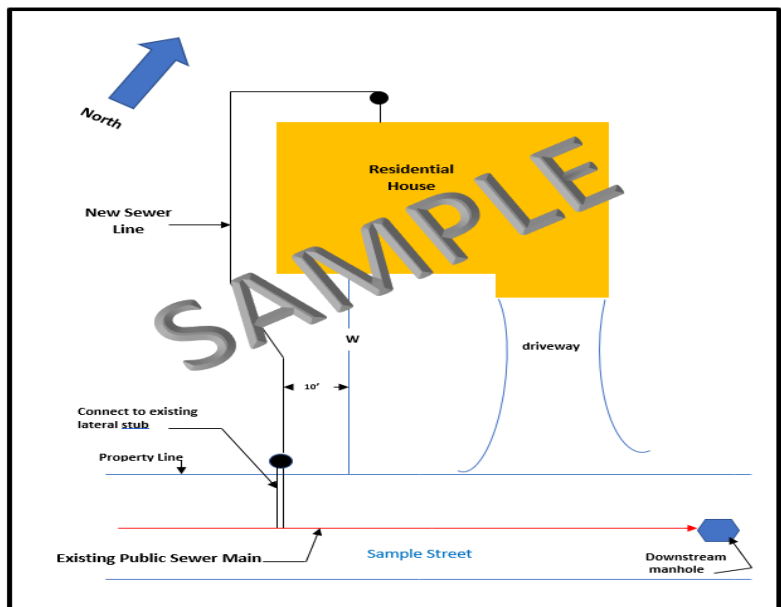
*** Proof of water meter size MUST be submitted with the application.**

3. Provide PROPOSED Sanitary Utility information:

_____ Number of Sanitary Sewer Connection to the Public Sewerage System for this Building

_____ Pipe size(s)

Provide Supporting Documents:
Dated Site Plan(s) that include the plat/lot info, address, developer, existing and proposed locations of the buildings, utilities, on-site drainage, as well as construction details, landscaping, and other relevant information. SEE EXAMPLE TO THE RIGHT.





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SECTION V: PAYMENT FORM

1. PROPERTY OWNER/PERMITTEE – PRINT CLEARLY

Name: _____

Company Name (if applicable): _____

Street Address: _____

City/Town: _____ State: _____ Zip: _____

Telephone #: (Bus.) _____ (Cell) _____

E- mail Address: _____

2. Permit Invoice to be sent to (select one):

- Property Owner/Permittee listed above.**
- Other listed below: MUST Complete Question #4 below**

3. Please indicate preferred method of invoice delivery:

- MAIL** to designated individual selected in Question #2
- EMAIL** to designated individual selected in Question #2

4. Additional Recipient / Applicant Information – PRINT CLEARLY Check One:

Engineer Consultant Contractor/Drain Layer Other: _____

Name of Additional: _____

Company Name (if applicable): _____

Street Address: _____

City/Town: _____ State: _____ Zip: _____

Telephone #: (Bus.) _____ (Cell) _____

E- mail Address: _____

5. Payments can be made by check or money order only.

Mailed or hand delivered to: Narragansett Bay Commission
Accounts Receivable
 One Service Road
 Providence, RI 02905

6. PAYMENTS: Use the next page to determine your total fee. The Sewer Connection Permit Fee is non-refundable and due with a completed application. Any additional charges or expenses due for the application will be invoiced to the representative selected above. **No permit will be issued PRIOR to receipt of ALL payments.**



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SECTION VI: FEE CALCULATION

SEWER CONNECTION PERMIT FEE: Application fee for all direct and indirect connections to NBC facilities. This is a **non-refundable** fee due upon receipt of the application. **PERMIT FEE = # of Connections * Rate**

Indirect Rate = \$130.00
 Direct Rate = \$300.00

PERMIT FEE		
# of Connections	Rate	TOTAL

ADDITIONAL CHARGES THAT MAY BE DUE:

CAPACITY CHARGE: Applies to all NEW direct and indirect connections to NBC facilities and is based upon the input meter size. This charge will be invoiced to the owner/representative and is due PRIOR to the issuance of the Permit. **Any increase in flows >20% is considered a NEW connection and thereby subject to a Capacity Charge.**

Capacity Charge FEE			
Water Meter Size (inch)	# of Water Meters Proposed or Existing	Capacity Charge (per meter)	Total Capacity Charge # of Water Meters X Capacity Charge
5/8"			
3/4"			
1"			
1 1/2 "			
2"			

TOTAL CAPACITY CHARGE = # Water Meters * Capacity Charge

SEWER TIE-IN EXPENSE: Any sewer connection located west of 2100 Hartford Avenue, Johnston will be subject to an additional Sewer Tie-In Expense pursuant to 835-RICR-20-00-1.4.15. Contact permits@narrabay.com for details.

ADDITIONAL CHARGES		
CAPACITY CHARGE	SEWER TIE IN EXPENSE	TOTAL ADDITIONAL